



## ASSEMBLY COMMITTEE REPORT

Committee \_\_\_\_\_ Tech Web \_\_\_\_\_ Assembly July 2015 \_\_\_\_\_  
Date 7/11/2015 \_\_\_\_\_ Expenses \_\_\_\_\_ Budget \_\_\_\_\_

### Accomplished at assembly:

1. Tested unidirectional microphone and decided to purchase one for Tech Web committee. Cost is projected at \$129.
2. Discussed screens and how we project. Only one screen is needed for future assemblies.
3. Discussed purchase of a second computer for the committee.
4. Discussed technological and resource constraints of remote voting. If it passes there will be significant technological and logistical hurdles to address.
5. Named Michelle as the new Tech Web Chair.

### Projected goals for the next period (indicate who was tasked with each goal)

1. Ruby will draft suggestions for the Hosting Manual updates for technology.
2. Michelle will purchase microphone and computer.
3. The committee will ask Jim Hoffman about potential room layouts to improve the sound quality for remote attendees.
4. Michelle will send an email to the funded chairs with information regarding use of the the region 8 Oovoo account for committee meetings. Ruby will be the contact person for chairs who wish to use the account. Please reference Region 8 OoVoo Use Request in the email.
5. Patty will reach out to Virtual Service Trustee regarding an international conference line to be used for a Chat with the Chair.

Committee Chair \_\_\_\_\_ Michelle Dowell \_\_\_\_\_